File No. 50-26

Serial Nos. 3, ~~to~~ 20.

General and Revenue Secretariat.

(80)

Part B for March 29.

SUBJECT

Quinquinial Stock-taking of Plant and Stores of the Government

GENERAL AND REVENUE SECRETARIAT.

(P & S)

NOTES.

File No. 50-2L

FILE HEADING.

Quinquinial Stock-taking of plant & stores of the Govt Press.

From

The Superintendent, Govt. Printing.

No. 2546. Dated 5 Feb 1927 Received 8.2.27

iary No. Conf 6350	Enclos. 3 Spare Copies.	Serial No. X 3

BRIEF ABSTRACT OF LETTER.

Fds a statement showing the results of stock-taking for the five years ending 30 June 1926 & requests sanction to the discontinuance of the stock taking of the type, lead & material in view of the observations of the ~~Auditor~~ Controller of Printing, that the cost of the

Serial No.

ations of the Comptroller as regards adjustment of differences have not been obtained. (Vide last but one column of the statement.)

3) This will, if approved, be forwarded unofficially to the Comptroller for favour of remarks

Sd/- M.S.K. 26.3.25

4) Please choose to submit Govt. Press, to retransmit the statements through the Comptroller.

Sd/- 26/3

6) Send with a draft for approval.

Sd/- M.S.K. 25.3.25

Issue Sd/- 27/3

4 To The Superintendent Govt. Printing

No 4 10644 dt 31.3.1925

Requests him to resubmit the statements, with the necessary remarks by the Comptroller about the adjustment of differences noticed

5 From The Supdt Govt. Printing

No 3560 dt 13.5.1925

States that the quinquennial statement has been sent to the Comptroller with a request to draw the same to this office direct with

Serial No.

his remarks about the adjustment of differences noticed in the statement

9) Send the comptrollers communication may be awaited

Jm.
14.5.27

Issue
Yes
18/5

8) Send with a ltr to the comptroller

Jm MSK
11.7.27

9) Issue
Yes
12/7

6 From the Comptroller Jm
to d.o. 300 of 10-10-27
forward the statement prepared by taking the Plant and stores of the Govt Press as it stood on 1st July 26 and state what certain items point are red black stated

10) draft to the Supdt Govt Printing is sent for order

P MSK

8/11

Issue
Yes

7 The Supdt Govt Stationery
The Comptroller to Govt

No 9507 dt 14.11.1927

Yes a copy to above letter from the Comptroller and requests him to furnish information through the comptr on the several points raised by him

4880

General and Revenue Secretariat. Part I File No. 50 of 1926.

Serial No. 8

From the Comptr to Govt

No 484/L&D dt 16-12-27 forwards copy of letter no 1755 dt 22-12-27 from the Superintendent Govt Printing and in its reference to the concluding portion of his letter no L&D 700 dt 7.10.27

11) Subs

12) 1) The proposal of the Supdt Govt Printing to discontinue the stock taking of types may perhaps be approved

2). As proposed by the Comptr the difference shall statement may be ordered to be written off the accounts.

13) Accordingly

14) MBK 11/4/28

15) Please draft

28/4/28

16) Submd It is seen from the quarterly statement that the Comptr has not recorded his recommendations in the columns provided against the several items ordered to be recommended to be written off the accts

General and Revenue Secretariat. Pamp File No. 30 of 1926.

Serial No.

Vide item 8 of para 2 of Govt no G. 1328-S
GP. 14.09.7 to 27.8.8

1) Invite the Comptroller's views about the Supdt's proposal to discontinue the Stock Taking of Types as is now on record & his views is very desirable in the matter. Off on the two points keep to above is sent

Pl
27/

2) 28/2 Draft revised as directed and submitted

Pl
28/2

3) The Comptroller to Govt
Bangalore
G 9143 G. 2. 29
Kindly see the Statements may be returned after recording his recommendations about the adjustment of the differences noted in the Statements and also to favour Govt have his views on the proposal of the Supdt to discontinue the stock taking of type lead and materials

NOTE—Contn. sheet.

General and Revenue Secretariat. Part File No. 50 of 192

Serial No.	
19	From the Comptr to Govt Bangalore No 768/Ad.D 20.3.28 forwd to be reported the statement of Principal Stock Taking in the Govt Press as on 1.7.28
20 (A)	1) As Regards the adjustment of differences the recommendations of the Comptr will be accepted
21	2) As Regards the question of Stock taking after typesetting the Comptr is not in favour of this convenience Perhaps the further views of the Financial Secy in the matter may also be ascertained and the Superintendent Govt Printing may also be requested to ascertain and report whether the Stock Taking of typesetting in the Govt Presses at Madras Bombay and Calcutta is in vogue or not.
22	3) As regards the proposal of the Comptr for the stock taking simultaneously of the Stock in the Branch Press the Agent may be accepted
23	4) Please put up a draft G.O. about A. The above points may be considered later

28/3

General and Revenue Secretariat. Pay & File No. 50 of 1926.

Serial No.

Draft Govt Sanctd

Third reminder

Third reminder

I agree in the

OFFICE
THIRD MEMORIAL
5 APR. 1928
No. 4826

Draft approved

I am also inclined to agree

The Supdt Govt Printing

The Comptr with the extract of the

Accts Genl dtd 25-4-28

Record with certain observations the Statement

of quinquennial Stock taking and the Govt thereon

on 1st July 1926 and Stocks and separate orders will

be passed about the discontinuance of the

Stocking of Office Head and Material and the Comptr

Suggestion for the substitution quinquennial Stocking

General and Revenue Secretariat. ( ) File No. 50 of 1926.

Serial No.	
10.	Draft to the Supdt Govt Printing to ascertain and report the practice prevailing in the Govt Presses at Madras Bombay and Calcutta as regards the question of stock taking type lead and material as proposed in para 21 Supdt's Subd No 10 dtd 7/5/26
12	The Supdt Govt Printing Bangalore G.12448 dated 5-5-26 Regarding to ascertain and report the prevailing practice in the Govt Presses at Madras Bombay and Calcutta re the discontinuance of the block taking of type, lead and material
13	Mounted Supdt G. Printing No P 788 dt 11.9.26 Stating that it was again given that the procedure of the Govt of taking Block of type in lump, as distinct from Block taking of each description of type which has hitherto been carried out, may be adopted from the next quinquennial Block taking which is due on 1/2/1931.

31 Issued 11/5/26

32) Submd. The proposal may be referred to the Comptr for views. Submd for approval & other orders

13/9

Secy 12/9

To Comptroller to Govt No 93589 Dt 11.9.28

Forwards a copy of the above letter from the Supdt Govt Press and calls for his views in the matter re the adoption in the Madras Geographical Stock taking of the Govt Press & the procedure of the Govt of India Presses.

From Comptroller, No B 883 dt 26.1.29

Forwards his views on the above & states that it would be better to ascertain from the Supdt Govt Printing the actual time that would be taken for Stock taking in each of the two ways.

33) Draft submitted for approval

To Supdt Govt Printing

No G 9564 dt 5.2.29

Requests to state the actual time that would be taken for stock taking in each of the two ways.

From the Supdt, Govt. Printing,
No P 2458 of 15 2 29

States that with the help of two clerks & two carriers the Stock taking of ~~boo~~ types in bunch can be done in 3 months' time & it will take nearly 8 months if Stock is taken separately of each description of type etc

1) Draft forwarding a copy of the above letter to Comptroller is submitted for approval

19/2

3) Issue
dcg
19/2/29

To the Comptroller, No G 10605 of 21.2.29

Forwards copy of Supdt's letter furnishing the information re Stock taking of various

From the Comptroller No 996 of 27.2.29

States that the procedure of Stock taking of types in lump as distinct from the Stock taking of each description of type, may as a temporary measure, be tried during the quinquennial Stock taking, subject to proper safe guards

36) Submitted for orders, with reference to para 3 of the G.O. of 25.4.28

Submitted 8/3

37) Draft may be put up in accordance with the Comptroller's opinion.

38) Draft submitted for approval. dcg 8/3/29

(Mr 14/3 3rd Member) dcg 15/3/29

ks 18/3

RG 18/3/29

To The Supdt Govt Printing dcg 19/3/29
The Comptroller to Govt
No G 11766-7 dt 21.2
Directs that the procedure of Stock taking of type in lump be adopted in respect of both the Presse

Issue

P+S 50-26-X3

PUTTAIYA, Esq., B.A.,
Superintendent, Government Printing,
Bangalore.

To

R. Ranga Rao, Esq., B. A., B. L.,
Secretary to the Government of His Highness the
Maharaja of Mysore, General Department,
Bangalore.

Sir,

1) With reference to G. O. No. G. 1020-c G.P. 14-09-7 dated 27th August 1910 regarding the periodical stock taking of plant and stores of the Government Press, I have the honor to forward herewith a statement showing the results of stock taking for the five years ending 30th June 1926.

2) The condition of the Machinery and plant of the Press has been certified to by the Executive Engineer, Water Supply Division and copy of his letter No. 1075 dated 24th January 1927 together with a lis of plant in the Press containing his remarks at the end of the list is submitted herewith for the information of Government.

3) In this connection, I beg to state that the stock taking of Types has not been done in view of the observations of the Comptroller of Printing, Stationery and Stamps who visited the Press in 1924 and drew up a Memorandum on the questions submitted to him. His observations in this connection are as follows :-

results would not be more than approximate. I think that it is essential that this fact should be recognised and that the control over supplies of type should be effected by watching carefully the amount issued. I realise that in the Mysore Government Press, the amount of type in use is very great indeed and until a larger number of Machanical Composing Machines are employed, there must always be some difficulty in checking the amount of type in use

5) These remarks are eminently pertinent to the question at issue. We have always found it extremely difficult to weigh the type standing in cases and formes. Not only the process is extremely tedious and slow but the results obtained cannot be stated to be accurate consistent with the time and trouble taken. Effective arrangements are in vogue in the Press whereby careful watch is kept on all the material is kept.

6) In these circumstances, the stock-taking of type, lead and material appears unnecessary and may be discontinued.

7) There has been some delay in the submission of the list owing mainly to the delay-causes by the Engineering department in the inspection of Plant.

I have the honor to be,

Sir,

Your most obedient servant,

B. Subbaraya

Superintendent,
Government Printing.

Copy of letter No. 1075 of 24th January 1927 received from the Executive Engineer, Water Supply Division, Bangalore to the Superintendent, Government Printing, Bangalore.

In continuation of this office D. O. No. 122 of 18th January 1927, I have the honor to return the list of Printing plant duly certified thereon as to its durability and valuation.

Sd/- M. L. Narasimha Iyengar
Assistant Engineer
in Charge
Water Supply Division.

SUBJECT.....

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Section 918
File No. SD-26
Serial No. 4

Diary No. of letter replied to.....

No. G/1144/Enclosures

To

The Superintendent, Printing.

General and Revenue Secretariat
( )
the *192*

Sir,

Date of issue 3/3/27

Mr. M.S

In returning herewith the statements showing the results of the quinquennial stock taking of Plant & Stores of the Govt Press, Bangalore, received with your letter No 2546, dated 5th Feb 1927, I am directed to request you to resubmit the same with the necessary remarks by the Comptroller about as regards the adjustment of differences noticed

G.9401

Pams 50-26-5

FROM

B. PUTTAIYA, Esq., B.A.,
Superintendent, Government Printing,
Bangalore.

To

R. Ranga Rao, Esq., B.A., B.L.,
General Secretary to the Government of Mysore,
BANGALORE.

Sir,

With reference to your letter No: G. 11707, dated the 5th May 1927, I have the honour to state that the quinquennial statement of stock-taking of the plant and stores of this office referred to therein has been forwarded to the Comptroller with this office letter No: 3137, dated 4th April 1927, with a request to transmit the same to your office direct with his remarks about the adjustment of differences noticed in the statement.

I have the honour to be,
Sir,
Your most obedient servant,

B. Puttaiya
Superintendent.

S. SHAMANNA, Esq., B.A.,
Comptroller to the Government of
His Highness the Maharaja of Mysore,
BANGALORE.

To

The Secretary to the Government of Mysore,

General Departments,

Bangalore.

With reference to your letter No.523/P&S.54-26 dated 14-7-27 I have the honour to forward the statement of stock taking of the Plants and Stores of the Government Press as it stood on 1st July 1926 received with letter No.3137 dated the 5th April 1927 from the Superintendent, Government Press.

The following main points are not clearly stated in the statement

(1) Government require the plants and stores to be checked by an Engineering Officer at the quinquennium and whether this was done so or not is not stated. (Press Manual page 14).

(2) The statement is only for plants and tools and seems not to refer to types &c whose taking of stock is referred to in Appendix E.

(3) The stocks of Bangalore and Mysore are not separately shown and it is not known whether that of Mysore is taken.

(4) The order given in the annual inventory is not followed in this and it is difficult to compare the items under this circumstance.

As the differences noticed in the statement are accounted as broken, they may be ordered to be written off the accounts.

I have the honor to be,
Sir,
Your most obedient servant;

For Comptroller.

213/of/w

SUBJECT.....

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Q 14

Section P&S

File No. 50-26

Serial No. 7

Diary No. of letter replied to.....

No. Q S 107 | Encls

General and Revenue Secretariat

( )

the *192*

To The Supdt Govt Printing

Bangalore

Date of issue 14.11.1927

Signed by W. M. Sashadri

Sir

I am directed to forward herewith copy of letter No L.R.D Srg 2 dated 10.10.27 from the Camp Secretariat Statement of Stock taking of the Plant and Stores of the Govt Press as it stood on 1st July 26 and to request you to furnish information on the several points raised therein by the Camp Secretariat

The Statement is sent herewith for reference and Return.

List of enclosures.....

Copied by Thanjavur Camp

Examined by .....

WD0325—GPB—30,000—26-5-27.

Yes

From

S. SHAMANNA, Esq., B.A.,
Comptroller to the Government of
His Highness the Maharaja of Mysore,
BANGALORE.

R. Ranga Rao, Esq., B.A., B.L.,
Secretary to the Government of Mysore,
General Department, Bangalore.

Sir,

I have the honor to forward herewith copy of letter No.1755 dated 22nd December 1927 from the Superintendent, Government Printing together with enclosures received therewith and to invite reference to the concluding portion of my letter No.LAD 300 dated 7th October 1927.

I have the honor to be,
Sir,
Your most obedient servant,

S Shamanna
Comptroller.

2/3/16/12

Letter No.1755 dated 2nd December 1927 from the Superintendent Government Printing, Bangalore, to the Comptroller in Mysore, Bangalore.

With reference to General Secretary's letter No.G.5107/P&S 50-26-7 dated the 14th instant, forward ing copy of your letter No.LAD/300 dated 10th Oct ober 1927, about the statement of stock-taking of the plants and stores of the Government Press, as it stood on 1st July 1926, and requesting to be furnished with the information on the severa points raised therein, I have the honour to forward herewith a statement showing the items referred to above, together with the replies thereof.

The statement may kindly be caused to be transmitted to the General Secretary to Government as requested by him in his letter under advertence.

" Copy "

Superintendent, Records Section,
Comptroller's O ffice,
Bangalore.

213 16/12

Statement of Stock-taking of the Plants and Stores of the Government Press as it stood on 1st July 1926.

Comptroller's objection.	Reply of the Superintendent.
Government required the Plants and stores to be checked by an Engineering officer at the quinquennium and whether this was done so or not is not stated. (Press Manual Page 14).	This was done and a copy of the detailed report of the Executive Engineer, Water Supply Division, who inspected the machinery and agreed with our book balance was submitted separately with the quinquennial statement to the general Secretary with this office No.2546, dated 3rd February 1927.
The statement is only for plants and tools and seems not to refer to types, etc., whose taking of stocks is referred to in Appendix E.	The Comptroller of Printing, Stationery & Stamps with the Government of India, who visited the Press was not in favour of weighing types for reasons already intimated to Government as reporte in this office letter No. 2546 dated 3rd February 1927 and so this was not attempted this time.
The Stock of Bangalore and Mysore are not separately shown and it is not known whether that of Mysore	Only the stock of planting of the Central Press was taken and submitted as usual. The Mysore inventory is separately submitted (vide this office letter No.2536 dated 3-2-1927).

4. The order given in the annual Inventory is not followed in this and it is difficult to compare the items under this circumstance.	The order given in the annual Invertory has been followed. But, wereever machines come in the middle, the next non-consumable article is shown, as a separate list certified to by the Executive Engineer referred to above, has been submitted for machines (Please vide reply No.1 above). Types appearing here and there are also omitted (please vide reply to No.2 above), and the next non-consumable article is taken in the list.

Superintendent Records Section,

Comptroller's office,
Bangalore.

2/13/7.12

A. P. F. VI. G1]

SUBJECT.....

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9/2

Section P and S

File No. S-0.26

Serial No. 9

No. G 9143/Cal/2

Diary No. of letter replied to... 4880

General and Revenue Secretariat

( )

the *192*

To The Comptroller to Govt

Bangalore

Date of issue 9.2.28

Signed by Mr. M.

Sir

with reference to your letter No 4 884/d.A.D dated 16.12.27 on the Statement of Stock taking of the plant and Stores of the Govt Press as it stood on 1st July 26, I am directed to return herewith the Statement and to request that it may be returned with a copy of your recommendation about the disposal of the differences noticed in the Statement

List of enclosures.....

Copied by

Examined by

over

Kindly peruse the Statement
prepared and forwarded
I am also to request you
to favour Govt with your
views on the proposal of the
Supdt Govt Printing to discontinue
the stock taking of type, lead
and materials referred to in para 6
of his letter No 2546 dt 5.12.27 F
(copy enclosed for ready reference)

Yours &c

Sd/-

Secy

Ag

6/12

OFFICE OF THE COMPTROLLER TO THE GOVERNMENT
OF HIS HIGHNESS THE MAHARAJA OF MYSORE.

No. 768/LAD E/ *Bangalore, dated* 20th March *1928.*

P&S 50-26-10

From

S. SHAMANNA, Esq., B.A.,
Comptroller to the Government of
His Highness the Maharaja of Mysore,
BANGALORE.

GENERAL BRANCH 23 MAR 1928

To

R. Ranga Rao Esq., B.A., B.L.,
Secretary to the Government of Mysore,
General Department, Bangalore.

Sir,

3/3/28 Adverting to your letter No.G.9143/P&S 50-26-9 dated 9-2-28 forwarding the statement of Quinquennial stock-taking in the Government Press on 1-7-1926, I have the honor to state in regard to the adjustment of differences, they all refer to breakages and to recommend that they may all, therefore, be written off the accounts. I have noted this recommendation in the prescribed column of the statement

2. As regards the taking of stock of types etc, the opinion of the Controller of Printing in India is quoted at length to say that the taking of stock of type etc in cases is a very difficult matter and that the result arrived at will not be more than approximate. This difficulty is anticipated and the fact that the result will not be more than approximated is realised in Appendix E to the Press Manual, under which the stock-taking of types etc once in 5 years is insisted on.

3. The Controller who suggests a strict control over issue of types, does not say plainly that the stock-taking thereof may be done away with. It seems to me that we cannot do away altogeth with the stock-taking of types and no amount of watch can take the place of stock-taking even once in 5 years, although the result thereof may be only approximate.

4. It must also be stated in this connection that a large stock of valuable type and metal for casting, purchased year after

year, are being written off the accounts by way of depreciation, and it is necessary to have a counter-check to know periodically the amount and value of useful types and scrap metal in the Press, by way of stock-taking periodically as laid down in the Press Manual.

5. It is a point for consideration by Government whether the stoc in the Branch Press at Mysore may not also be taken simultaneously with that of the Press at Bangalore, and the result thereof reported to Government once in 5 years.

I have the honour to be,
Sir,
Your most obedient servant,

S. Shamanna
Comptroller.

Proceedings of the Government of His Highness

the Maharaja of Mysore.

Read:-

Government Order No. G.1323-5/G.P. 14-09-7 dated 27th August 1913 directing that the stock of plant and stores in the Government Press should be taken once in every five years.

2. Letter No. 2546 dated 5th February 1927 from the Superintendent Government Printing, forwarding a statement showing the result of the stock taking of the plant and stores of the Government Press for the five years ending 30th June 1926.

3. Correspondence ending with No. 768-LAD dated 20th March 1928 from the Comptroller to Government forwarding the statement of Quinquennial Stock taking in the Government Press on 1st July 1926 with his remarks.

Order No. G. /2017-8/6/1 - PH 50-26-11

Dated Bangalore, the 25-4 April 1928.

1) Recorded.

2) The recommendation of the Comptroller to write off the accounts the differences noticed in the statement is approved.

3) Separate orders will be passed about the question of the discontinuance ~~distribution~~ of the Stock taking of type, lead and material and the Comptroller's suggestion for the simultaneous quinquennial stock taking in the Branch Press at Mysore.

M C Sahadri

For General Secretary to Government.

To (Draft)

The Superintendent, Government Printing.

The Comptroller to Government, with the extracts of the differences ordered to be written off the accounts.

SUBJECT.....

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L 4/4

Diary No. of letter replied to... 7860

Section Part F.

File No 50-26

Serial No. 11

General and Revenue Secretariat

( )

the *191*

Proceedings of the Government of His Highness the Maharaja of Mysore.

Date of issue 25/4/28 E

Signed by - M.M.S

Read— G.O no G. 1323-5 / G. P

14.09.7 dated 27th August 1910

directing that the Stock of Plant

and Stores in the Govt Press Should

be taken once in every five years.

Letter no 2546 dated 5.2.27 from

Superintendent Govt Printing

Order Thereon No.

forwarding a Statement showing

the Result of the Stock Taking

Govt Press for the five years ending

30 June. 1926.

Correspondence ending with letter

No 768/L A-D dated 28.3.28

from the Comptr to Govt

forwarding the Statement of Quinquennial

Block taking in the Govt Press on 1.7.26

with his Remarks:

Order thereon 2017-8/54 D

Recorded

The Recommendation of the Comptr

write off the accounts the

differences noticed in the Statement

for

Rich are accounted in Contra

accepted approved.

para 11 orders may be passed about

question of the discontinuance of the Block

type, lead and material and the Cas

question for the Simultaneous going

taken

working in the Branch Press at Mysore

A. P. F. VI. G1]

SUBJECT.....

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Section P and S.

File No. 50·26

Serial No. 12

No. G/12448

Diary No. of letter replied to.....

General and Revenue Secretariat

( )

the *192*

Date of issue 7/5/28

Signed by Mr. M-S

To The Superintendent

Government Printing

Bangalore

Sir,

I am directed to refer to your letter No. 762/2546 dated 5.2.27 recommending in connection with the quinquennial Block taking in the Govt Press on 1.7.26, that the Block taking of type, lead and material may be discontinued. I am directed to request you to ascertain and report - the prevailing practice in this matter in the Govt Press

over

at Madras, Bombay and Calcutta.

Thanks

Yours
F. G. Leech
24/1

No. P. 580.

OFFICE OF THE SUPERINTENDENT,
GOVERNMENT PRINTING,

Bangalore, dated 21st August ~~22nd~~ *1928*.

FROM

B. PUTTAIYA, ESQ., B.A.,
Superintendent, Government Printing,
Bangalore.

To

R. Ranga Rao, Esq., B. A., B. L.,
General Secretary to the Government of
His Highness the Maharaja of Mysore, BANGALORE.

SIR,

With reference to your letter No. G.1614, dated the 6th instant, requesting to be informed of the practice prevailing at the Government of India Presses in the matter of Stock-taking of type, lead and material, I have the honor to state that the matter is under correspondence with the Controller of Printing, Stationery and Stamps with the Government of India and that a report will be submitted as soon as a reply is received from that Officer.

I have the honor to be,
Sir,
Your most obedient servant,

Superintendent.

Ad Interim Report. A further report can be awaited for a month more

M.V.

D. O. No. P. 772

B. PUTTAIYA, Esq., B.A.,
Superintendent.

OFFICE OF THE SUPERINTENDENT,
GOVERNMENT PRINTING IN MYSORE.

Bangalore, dated 8th Sentr, *1928.*

GENERAL MISCELLANEOUS BRANCH
10 SEP 1928

Dear Sir,

May I write to inform you that the two enclosures forwarded with this office letter No. 2546, dated 5th February 1927, addressed to the General Secretary to Government, viz., letter No. 1075, dated 24th January 1927 from the Executive Engineer, Water Supply Division, together with a list of Plant at the Central Press, certified by him, are not readily traceable in the records of this office. I therefore request you to kindly cause the same to be forwarded to this office at a very early date, as they are required for purposes of reference.

Thanking you.

Yours sincerely,

B. Puttaiya

M. SESHADRI, ESQ., M. A.,
Under-Secretary to Government,
BANGALORE.

A. P. F. VI. 61

SUBJECT.....

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Diary No. of letter replied to.....

General and Revenue Secretariat

( )

the *192*

Date of issue 11.9.28

Signed by Mr. M.S.

Draft Dated

Issued No G 3371 dt 11.9.28

List of enclosures.....

Copied by .....

Examined by .....

Section Part F

File No.

Serial No.

No. G 3371/Fd/2

To The Deputy Controller

Bangalore

Dear Sir

As requested in your D.O. letter P 772-D 10.9 I am directed to forward herewith Copy of letter no 1075 dated 24 January 1927 from the Executive Engineer, Cauvery Water Supply Dn., Bangalore together with list of plans at the Central Press, certified by him (to the Retd. Calendars only)

over

FROM

B. PUTTAIYA, ESQ., B.A.,
Superintendent, Government Printing,
Bangalore.

TO

R. RANGA RAO, ESQ., B.A., B.L.,
General Secretary to the Government of His
Highness the Maharaja of Mysore, BANGALORE.

11/9/28

SIR,

With reference to your letter No. G.12448/ P.& S.50-26-12, dated the 5th May 1928, requesting that the practice prevailing in the Government Presses at Madras, Bombay and Calcutta, in the matter of stock-taking of type, lead and materials may be ascertained and reported to Government, I have the honour to state that the Manager, Government Central Press, Bombay, and the Superintendent, Government Press, Madras, are of opinion that in spite of the time and labour involved and of the approximate nature of the results achieved, a stock-taking of type, etc., once in five years, is essential, as it will prevent pilfering and wastage of types and materials

The Controller of Printing and Stationery, New Delhi, to whom I was referred by the Manager, Government of India Press, Calcutta, intimates the procedure laid down in the Government of India letter No. 6454, dated the 12th July 1918, in regard to the stock-taking of Dead Stock articles which include type. Extracts of their letters and of the orders of the Government of India relating to this matter are submitted for perusal.

In this connection, I beg to state that the practice of the Government of India presses appears to be that the stock of type is taken in lump without attempting to account for the different sizes separately, Vide para 9(a) of the extract of the Government of India letter. This procedure will, to some extent, reduce the labour involved in the operation of stock-taking of type without

in any way impairing the effective control over the issue of type that will result by a periodical stock-taking. If the difference between the total quantity of type of all descriptions as actually weighed and that standing in the books is inappreciable, it is a guarantee that there has been no preventible loss or wastage in the use of materials I beg that the procedure of the Government of India Presses of taking stock of type in lump, as distinct from the stock taking of each description of type which was being hitherto carried out in our Press, may be ordered to be adopted from the next quinquennial stock-taking, which is due on 1st July 1931.

I have the honour to be,

S i r,

Your most obedient servant,

R Cunningham

Superintendent.

48

Extract from letter No. 6454, dated the 12th July 1918, from the Under-Secretary to the Government of India, Department of Commerce and Industry, to all Local Governments and Administrations (except, Madras, Bombay, Coorg etc.).

@£@£@£@£@£@£

x x x x x x

(8) Stock should be taken annually of petty plant articles in store along with stock of consumable stores, and stock should be taken of petty plant articles in use when stock is taken of dead stock articles, which should never be less frequently than every five years. It would be advisable not to allow fresh issues of petty plant articles until the worn out articles are returned from the sections concerned and written off the ledger

(9) The Dead Stock and Store Ledgers should be maintained in the same forms as at present, but care should be taken to observe the following instructions :-

(a) Type is not to be entered in the Dead Stock ledger until it is actually brought into use. It is not necessary to account for type in use by detail of bodies. It is sufficient to enter in lump in the Dead Stock ledger all the type of every description that has been issued from the type store during the year. This lump sum will be the sum of the totals of the yearly issues in the type store register, and the value will be obtained from the same source. The quantity and value of unserviceable type that is thrown out during a year should be deducted from the total quantity and value of type shown in the Dead Stock ledger, and depreciation should be calculated on the balance. The value to be written off on account of unserviceable type should be at the current rate for old type metal. Stock of type should also be taken in lump without attempting to account for different bodies separately.

New Delhi, to the Superintendent, Government Printing in Mysore, Bangalore.

@£@£@£@£@£@£@£@£

In reply to your letter No. P.3898, dated the 7th June 1928, I have the honour to say that the orders contained in letter No. 6454, dated the 12th July 1918, from the Government of India, Department of Commerce and Industry, a copy of which was forwarded to you with letter No. C. P. O. 81/147, dated the 30th November 1926, are adhered to in the Government of India Presses in regard to stock-taking of Dead Stock articles and that the stock of Dead stock articles in use is taken every five years.

x x x x x x x x x

Extracts from letter No.36/MIS., dated the 24th May 1928, from the Superintendent, Government Press, Madras, to the Superintendent, Government Printing in Mysore, Bangalore.

@£@£@£@£@£@£@£

I have the honour to state that it is most essential to take stock of type, etc., no matter how laborious and what time it takes. It should be carried out at all costs unless you view the matter with indifference and cost is no object and I am sure that the Examiner of Press Accounts would insist on the work being done and I should agree with him. You may have all the effective control in the whole of India and it will not prevent pilfering to a large extent.

x x x x x x x

(5) The stock at this press is taken every five years and with all the efficient control, there is a deficiency of 30,000 lbs. of type. How do you think you would stand ? It is an important question. If Government money is no object, the question is easily answered, but if you take my advice, you will do things in a practical manner and do credit to your Government by insisting on a stock-taking.

x x x x x x x x x x x

@£@£@£@£@£@£@£@£@£@£@£@£

Copy of letter No. 433 of 1928-29, dated the 25th May 1928 from the Manager, Government Central Press, Bombay, to the Superintendent, Government Printing in Mysore, Bangalore.

arrangements. Such an inventory has been ordered by the Bombay Government in the Provincial Government Presses once every five years based on the orders of the Government of India.

(2) Even though the results of such an inventory are almost always approximate in respect of type and other similar material, yet it is no small satisfaction to know that the ledger and the actual balance of such items ever approximately agree. It would certainly be worth while to know that such material which costs very heavy to the Press does not find its way out of the Press through any illegitimate channels or that it is not wasted in some other way.

(3) The Inventory has also got its other advantages in-as-much as it brings out prominently the reasons for differences, if any, which in ~~its~~ their turn, leads to the correction of any erroneous procedure.

(4) On the whole, I am in favour of a periodical inventory be it ever so distant for administrative purposes.

@£@£@£@£@£@£@

" C O P Y "

Superintendent,
Government Printing in Mysore.

A. P. F. VI. G1]

SUBJECT.....

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Section P and E

File No. 50-26

Serial No. 14

No. G 3559/C/4

Diary No. of letter replied to.....

General and Revenue Secretariat

( )

the *192*

To The Comptr W Govt

Date of issue 14-9-28

Signed by M. M. S.

Sir,

I am directed to forward herewith Copy of letter no 788 dated 10.9.28 together with copies of its enclosures from the Secretary Govt Printing re the description of the Presses of the Govt of India Presses of Block Setters lettering of type in lamp no. of different frames Blocks & of each description of type and to request you

in next despatch's Block to keep after G. Rec

List of enclosures.....

Copied by EKM

14/9

Examined by .....

to favour Good with yr Views
in this Matter

I have the
Hon

D.O. No. P 1041

Encl. price list of plant.

B. PUTTAIYA, ESQ., B.A.,
SUPERINTENDENT.

OFFICE OF THE SUPERINTENDENT,
GOVT. PRINTING IN MYSORE.

11/10/28

Bangalore, 29th September 192 8
1st October

GENERAL I. 2753
1 OCT. 1928

Dear Sir,

I return herewith with thanks the List of Plant at the Central Press, certified by the Executive Engineer, Water Supply Division, Bangalore, forwarded with your D.O.No.G.3371/ P & S, dated the 11th instant.

Yours sincerely,

B. Puttaiya

List of pure bred Plants

in the Govt Central Nursery

Bangalore

as on 1st. July 1926

	Double crown Elliot printing machine	1904	2602	115-8	3	9	6
2	Double Royal Wharfdale	1910	3-5-1	2222	10		6
3	Demy Foolscap Reliance Wharfdale	1895	1-5-5	670	5		6
4	Double Demy Wharfdale	1912	3030	1887	8	7	6
5	Conqueror Self ~~clamp~~ clamp Guillotine cutting machine	1919	2850	2184	10	–	4
6	Brehmer New fleet Demy.	1907	~~2622~~ 1920	~~1264~~ 944	~~13~~ –	~~7~~ 2	6
7	Double crown Wharfdale	1907	2622	1264	13	7	6
8	Crown Reliance Wharfdale with gear & ripplers	1907	2622	1264	13	7	6
9	Double Foolscap Reliance Wharfdale	1907	2622	1264	13	7	6

Crown folio Falcon press	1907	1568	782	7	11	7
Double Demy Babcock	1920	785-9	465-3	10	11	10%
Do	1917	6166	3163	2	7	10%
Victoria Double Demy Stop cylinder press	1924	7448/3	7001	4	9	6%
Double Crown printing machine with automatic feeder	1926	8386/4	8386	4	9	6%
Double Crown Elliot printing machine	1914	3319/12	2491	14	5-	6%
Double Demy Babcock	1915-	4380	2816	9	7	10%
Crown folio platen machine	1913	1230	886	3	3	5-%
Single Demy Wharfdale	1914	3391/12	2424	6	3	6%
Foolscap folio chandler platen machine	1915-	125-2	662	12	2	5-%
Super Royal columbian press.	1907	5-91	379	6	3.	4%

Machine Branch (Continued)

Hazlis Double Demy cylinder mechanical hand proof machine.	1924	1972/1	1893	3	1	4%
Peiale Roller Casting apparatus	1926	1922/1	1932	1	9	5%
Double Foolscap Rearance Wharfdale	1895	1765	670	5	-	6%

Special Branch

Proof Copying apparatus or galley press	1924	455/1	220	11	6	3%

Binding Branch

Back rounding machine	1912	630	509	12	7	3%
Condolls Folding machine	1911	2137/8	1315	12	-	5%
Patent thread Stitching machine	1911	1630	994	9	2	5%
Royal cutting machine	1869	738	184	13	3	4%

New Conqueror guillotine cutting machine	1907	127 5-	105 5-	18	10	4%
Automatic Knife Sharpening machine	1911	5-40	433	3	6	5%
Compound geared Stabbing machine	1908	35 7/6	250	15-	-	3%
Improved circular Sawing machine	1908	165-/12	110	6	10	4%
Perforating machine with treadle.	1901	292/8	195-	12	8	3%
Rotary Card cutting machine	1916	67 5-	5-56	1	2	4%
Wooden ruling machine	1899	442	308		2	3%
Patent wire Stitching machines	1907	193/1 each.	100	12		5%
Six wheel pedestal paging machine (Knee).	1907	107/10	441	14		5%
Perforating machine with Stand	1890	94/8	74	3	6	3%
Imperial Standing Screw press	1906	400	284	2		3%

Binding Branch (Continued)

Screw Standing atlas press.	1860	408	41	5	10	3%
Board cutting press	1892	226/14	78	10	10	4%
Card cutting machine	1892	97/8	39	11		4%
Laying and backing press	1912	73/2	42	3		4%
Finishing press	1907	15	6	4	8	4%
Imperial arming press	1862	975	297	1	6	3%
Teakwood ruling machine	1924	184/12	179	3	4	3%
Brehmers wire stitching machine	1924	318/9	302	10	2	5%
Universal machine with five attachments	1924	208	197	9	9	5%
	1906	208/14	156	11	10	3%

Kobald platen Foolscap Folio with accessories	1923	1322/9	1168	9	10	6%
Demy Columbian Press	1907	450	288	4	10	4%
Thompson Typecasting Branch						
Thompson Typecastor with electric metal pot heating units.	1917	7932/3	5884	10	7	5%
Mono machine	1920	13239/5	10513	15	1	5%
Mono Type casting machine with heating units	1917	11369/2	8114	13	5	5%
General Branch						
Double Royal Columbian Press	1862	1071	114	1	9	4%.

Sub-General Branch						
Foolscap Albian press	1858	375	36	14	7	4%
Hour Account Branch						
Super Royal Columbian press.	1907	591	379	6	3	4%
Embossing Room						
Goughly's colour embossing press	1888	300	90	7	11	4%
Die Embossing press	1892	75	31	14	1	4%
Royal Litho press	1868	189	65	=	2	4%
Demy Litho pres.	1863	189	26	6	7	4%
Little wonder monogram die Stamping pres	1926	912/13	912	13	8	4%

Galley Roller Press	1899	180	101	7	1	5%
Proceedings Branch						
Galley Press	1892	270	142	10	3	3%
Stores						
Platform weighing machine	1900	82/8	39	10	6	4%
Casting Branch.						
Stereo Casting boxes	1898	487/15-	296	1	6	4%.

Kasting Branch Continued

Script Type casting machine	1910	675	312	14	1	5%
planning machine	1898	675	249	4	3	5%
Sawing machine	1898	230	142	2	2	5%
Royal Kasting machine	1911	1650	973	1	–	5%
Left hand Script Type casting machine	1907	600	259	10	–	5%
Foolscap Stereo Foundry	1898	975	110	9	4	5%

Certified that I have inspected the goods entered in this list, they are in

Condition working condition and the valuation is Correct.

(Sd) H. R. Venkatasubba Rao
22-1-27
Executive Engineer,
Water Supply Division,
Bangalore

Rokkanna
Superintendent

Government Printing,
Bangalore

There is a standing
order I believe to the
effect that in
reviewing Departmental
Reports the work done
by the Head of the Deptt
should be suitably
acknowledged in general
terms. Hence a para
as below may perhaps
be inserted

The work of the
Deptt under the ~~guidance~~
ction of Mr Puttanje was
satisfactory

From

S. SHAMANNA, Esq., B.A.,
Comptroller to the Government of
His Highness the Maharaja of Mysore,
BANGALORE.

GENERAL BRANCH
29 JAN. 1929

To

R.Ranga-Rao, Esq., B.A., B.L.,

Secretary to the Government of Mysore,

General Department.

Sir,

R9/1129.

With reference to your letter No.G.3589/P&S.50-26-14 dated 14th September 1928, calling for my views in regard to the sugges. tion of the Superintendent, Government Printing, to adopt in the next quinquennial stock taking of the Government Press, the proce of the Government of India of Stock taking of types in lump as distir from the stock taking of each description of type, I have the hor to state that I do not see how there can be any considerable of time or labour by taking stock of types of different descrip in a lump, instead of separately for each kind. In any case types of different kinds cannot be mixed up and weighed togethe Before agreeing to the stock taking in lump, it would be bett ascertain from the Superintendent, Government Printing, the actual that would be taken for stock taking in each of the two ways.

SUBJECT.....

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31/1

Section P&S

File No. 50/26

Serial No. 16

No. 9567/Ecll

Diary No. of letter replied to....5825.....

General and Revenue Secretariat

( )

the *192*

Date of issue....5-2-1929.....

Signed by M. D.C.S.

To

The Supdt. Govt.

Printing

Sir,

I am forwarding herewith a copy of letter No. 8586/26 received from the Comptroller offering his views in regard to the procedure adopted in the matter of taking stock taking of typed indents. I am directed to request you to be so good as to state the actual time that would be taken for stock taking in each of the two ways ~~adopted~~ ~~by the Govt. Press~~.

List of enclosures.....

opied by.....

xamined by.....

over

FROM

B. PUTTAIYA, ESQ., B.A.,
Superintendent, Government Printing,
Bangalore.

GENERAL MISCELLANEOUS BRANCH
16 FEB. 1929
Gm 6 238

TO

R. Ranga Rao, Esq., B.A., B.L.,
General Secretary to the Government of Mysore,
BANGALORE.

SIR,

With reference to your letter No: G. 9567, dated the 5th instant, requesting to be informed of the time that would be taken for stock-taking of type in lump as well as for the stock-taking of each description of type, I have the honour to state that with the help of two clerks and two carriers the stock-taking of type in lump can be done in three months time, while it takes nearly eight months if stock is taken separately of each description of type. The difficulty in connection with the latter is that when composed and locked up pages and standing matter are weighed, each description of type that is locked up in the form has got to be noted down and its weight determined, which is a very tedious and time-consuming process, but the result which can only be approximate, is not commensurate with the time and labour employed on it.

Section PH

File No. 50/2

Serial No. 18

No. G. 10605/41

Diary No. of letter replied to 6256

General and Revenue Secretariat

( )

the *192*

To

The Comptroller

Date of issue 21.2.29.

Signed by Mr. M.J.V

Sir,

With reference to your letter No. B.863 dt. 26.1.29, I am directed to forward herewith a copy of letter No. P.2656 dt. 15.2.29 received from the Supdt. Govt. Printing furnishing information as to the time that would be necessary for Stock taking of types in each of the two ways required by you.

List of enclosures .....

Copied by .....

Examined by .....

Yours obedt. servt.

OFFICE OF THE COMPTROLLER TO THE GOVERNMENT
OF HIS HIGHNESS THE MAHARAJA OF MYSORE.

Bangalore, dated 27th February *1929*.

From

S. SHAMANNA, Esq., B.A.,
Comptroller to the Government of
His Highness the Maharaja of Mysore,
BANGALORE.

GENERAL BRANCH 1 JUN 1929 Pub579.

To

P&S 50-26-19

R. Ranga Rao, Esq., B.A., B.L.,
Secretary to the Government of Mysore,
General Departments,
Bangalore.

RG 3129.

Sir,

With reference to your letter No.G.10605/P&S.50-26-18 dated 21-2-1929, forwarding a copy of letter received from the Superintendent, Government Printing, regarding the time that would be necessary for stock taking of types in lump and stock taking separately of each description of type, I have the honour to state that the procedure of stock taking of types in lump as distinct from the stock taking of each description of type may as a temporary measure be tried during the next quinquennial stock taking, subject to proper safe-guards.

I have the honor to be,

Sir,

Your most obedient servant,

S. Shamanna

27.2.29

Comptroller.

Section PJS

File No. 50 - 76

Serial No. 20

Proceedings of the Government of
His Highness the Maharaja of Mysore.

Read—

-G.O. No. G 12017-8 / PJS 50-26.

a) 25.4.28 regarding with certain relief-asked of recruitment in the Quinquennial Stock-taking in the Govt. Press on 1st July 1926. forwarded by the Comptroller to Govt.

3) Correspondence ending with -Memo No. B 994 / 27.2.29 from Order Thereon No. on the same subject the Comptroller to Govt. - Stocking that the procedure of Stock taking of types in use at present from Stock taking of each description of type may be of temporary

Stock taking ... quinquennial

Q 11766-7 / Le 21.

re printing of Stock taking forms

Comptroller requests the Stock Presses may also be kept Simultaneously with the Central Press.

2) Govt are also pleased to approve the other method of conducting the Stock taking by

The procedure hitherto adopted was to take stock of each description of type instead of taking stock of the entire quantity of type in hand. The Supt reports that, with the help of two clerks and two carriers, the stock taking of type in hand can be done in 3 months' time while it takes nearly 8 months if stock is taken separately of each description of ty

The Comptroller suggests that the pro cedure of stock taking of types in lump may, as a temporary measure be tried in the next quinquennia stock taking subject to proper safeguards both in the Central Press at Bangalore and the Branch Press at Mysore. Govt are pleased to approve of the proposal of the Comptroller and to direct that the method of stock taking proposed by him be adopted in respect of the Presses.

Enclosure
Rest of enclosures.

Trial experiment in quinquennial Stock taking. Subject to proper safe guards

Archives G 11466-7 | Dt 21.2.1929

The procedure hitherto adopted was to take stock of each description of types instead of taking stocks of the entire quantity of type in lumps. The Supt reports that, with the help of two clerks and two carriers, the stock taking of type in lumps can be done in 3 months' time while it takes nearly 8 months if stock is taken separately of each description of type. The Comptroller suggests that the procedure of stock taking of types in lump may, as a temporary measure be tried in the next quinquennial stock taking subject to proper safeguards both in the Central Press at Bangalore and the Branch Press at Mysore. Govt. are pleased to approve of the proposal of the Comptroller and to direct that the method of stock taking proposed by him be adopted in respect of both the Presses.

List of enclosures.

The proposal of the Supt in charge regarding the Stock taking in the Govt Press & Mysore may also be taken simultaneously with that of the Bangalore Central Press is approved

2) Govt ~~also~~ are also pleased to approve of the proposal regarding the method of stock taking of

Proceedings of the Government of His Highness the Maharaja of Mysore.

Read:-

Government Order No.G.12017-8/P&S.50-26-11 dated 25th April 1928, recording with certain observations the report of the Quinquennial Stock-taking in the Government Press on 1st July 1926 forwarded by the Comptroller to Government.

2. Letter No.8788 dated the 8th/9th September 1928, from the Superintendent, Government Printing, reporting on the practice prevailing in the Government of India Presses in the matter of Stock-taking of type, lead and other materials.

3. Correspondence ending with letter No.B.994 dated 27th February 1929, from the Comptroller to Government on the same subject.

* * *

Order No:G. ೧೧೭೬೮-೭ ಪಿಎಸ ೨೮-೨೬-೨೦

Bangalore, dated ೫ 21st March 1929

The procedure hitherto adopted was to take stock of each description of type instead of taking stock of the entire quantity of type in lump. The Superintendent reports that, with the help of two clerks and two carriers, the stock taking of type in lump can be done in 3 months' time while it takes nearly 8 months if stock is taken separately of each description of type. The Comptroller suggests that the procedure of stock taking of type in lump may, as a temporary measure, be tried in the next quinquennial stock taking subject to proper safe guards both in the Central Press at Bangalore and the Branch Press at Mysore. Government are pleased to approve of the proposal of the Comptroller and to direct that the method of stock taking proposed by him be adopted in respect of both the Presses.

Seshanayappa

FOR GENERAL SECRETARY TO GOVERNMENT.